

MAGIP BOARD OF DIRECTORS MEETING

January 16, 2024, 10:00 AM - 3:00 PM

Meetings are being recorded

Previous meeting recordings are available at: <https://www.youtube.com/MAGIPMT>

Board Members Present:

| | | |
|----------------|-------------|-----------------------|
| Jeff Sprock | Nate Wold | Michelle Quinn |
| Gail Jorgenson | Mike Powell | Eric Spangenberg |
| Tessa Switzer | Mike Eidum | Andrew Stickney |
| Erich Schreier | Rob Ahl | Erin Fashoway (guest) |
| | | Jeff Hedstrom (guest) |

10:00 AM - General Board Business

- Welcome, Introductions, and Revisions to Agenda
- Approval of [November 21, 2023](#) Meeting Minutes
 - Motion to pass November board minutes:
 - Motion Proposed: Gail Jorgenson
 - Second: Nate Wold
 - Passed Unanimously

10:05 AM - New Board Business

- Big Sky GeoCon attendance certificate
 - Providing attendees with a certificate for continuing education credits is a good service for professional development and educators
 - Avenues for attendance credit
 - MAGIP certificate of attendance
 - Gives proof of completed contact hours
 - Attendee submits certificate and self-reports to their entity
 - MAGIP becomes an approved provider
 - Submit a finalized program to MSU who will determine fee and contact hours
 - Validate attendance through a quiz, proctor, sign-in sheets
 - This year we will provide attendance certificates by request
 - Michelle will add this to the logistics email so attendees are aware of the option
- Election's timeline & bylaws amendment
 - 2024 Board Vacancies: Vice President, Membership Development, Web Committee, Conference Liaison
 - Election Timeline
 - March – Election Announcements
 - April – Election Nominations for two weeks
 - Overlaps with conference for recruitment
 - Later conference date pushes ratification to June

- Nominations will need to be in before conference
 - Bylaw amendment: Change of MLIAC to MGIA
 - Section 4 grammatical change must be presented to all members and put out for a vote
 - Present changes at the Big Sky GeoCon member's meeting and include revision in the election ballot
 - Vote yes or no with a comments section
 - Wild Apricot distribution is most reliable because it sends to all current members
- Mapathon Mapping Contest
 - Introduce the contest with a narrative on why we mapped powerlines and have contestants tell their own story and context
 - Simplify the rules and guidelines
 - Use the mapathon data
 - Create any map, application, or dashboard using the data in conjunction with any other data
 - Submission should be due Sunday prior to the conference so everyone can vote starting Monday during the conference and awards will be given on Awards Day
 - First Prize: \$100, Second Prize: \$50, Third Prize: \$25 as visa gift cards
 - Note: These prizes are separate from the GeoCon Map Competition
 - Maps will be displayed at the conference
 - Gail will provide a spiel for the mapathon event during awards day
 - Whoever is doing morning introductions will give a spiel on mapathon
 - Discuss voting options at the February board meeting
 - Distribute announcement ASAP
 - Gail will send Alicia details so she can create a flyer for social media and list serv
- MAGIP Members' Meeting/Opening Ceremony
 - Member's Meeting ([Montana Summit](#))
 - Scheduled for Thursday morning
 - Highlight the Board positions, roles, achievements, work plan, stakeholder survey, elections, nominations, and engage with the membership
 - Broach the topic of developing an organizational code of ethics
 - Present By-Laws changes to be voted on with election ballot

- Review stakeholder survey
 - Jeff Sprock and Mike Eidum will set up a meeting next week to create a satisfaction survey by the end of January and will send the draft to the board
 - President's Opening Speech
 - 'Welcome to Billings': Commissioner or Mayor
 - Jeff will talk to city administrator about scheduling the commissioner or mayor
- The Board will meet the Sunday prior to the Big Sky GeoCon

12:00 PM - Lunch

12:30 PM - Old Board Business

- Approve Work Plan
 - The Board agrees to approve the Work Plan after three months for review
 - Motion to approve 2023 Work Plan and 2022 Achievement Document:
 - Motion Proposed: Mike Powell
 - Second: Tessa Switzer
 - Passed Unanimously
 - Meghan or Hilary will post the work plan and achievement document on the MAGIP website
- Strategic Planning Session Review
 - Jeff plans to write a summary of goals and visions
 - Preferable to hold retreat earlier in the year, but must keep it in September for easier scheduling
 - Gail will start brainstorming places for September strategic planning retreat
 - Nate will share invoices from past strategic events with Gail
- Discuss attendance of other organizations meetings/conferences (e.g., MGIA, MARLS)
 - MARLS: Copperking Hotel, Butte, March 20 - 22
 - Mike P. and Tessa will man the MAGIP booth
 - Mike P. will contact Dan Stahley about registering and having a booth at the conference and extend the invitation to Big Sky GeoCon
 - MAGIP has \$150 available for lodging
 - Bring MAGIP swag
 - Jeff Hedstrom will bring banners and available swag to MARLS conference
 - MGIA: Helena, January 25
 - Jeff plans to attend with Mike P. as runner-up and Eric S. as second runner-up
 - Jeff will assemble a summary document to present at the meeting
 - Ask MGIA about creating a technical session committee
 - Council will take action on Eric's MAGIP representation

- Meetings will be held every other month with a schedule set at upcoming meeting
 - Private Business and MARLS seats are still vacant
- Update from MSL (Erin Fashoway)
 - Grant Program rule changes are in effect
 - Best practices on ArcGIS Administration
 - Workflow on best practices and standards
 - Once finalized, MAGIP's endorsement will be solicited
 - Workflow will be introduced to the council next week with action taken at the following council meeting

1:00 PM - Reports

- Treasurer's Report - (Nate Wold)
 - Savings: \$11,598.58
 - Checkings: \$6,702.30
 - CD: Nate will withdraw funds upon maturity 1/28 with plans to redeposit in early June
 - MT Business annual report with Secretary of State is due in April
 - \$20 fee was waived this year
 - Requires all BOD home addresses
 - Start formulating budget in March to be passed in June board meeting
- Website report (Mike Powell)
 - Hoping for a conference website premier
- Conference Planning Report - (Erich Schreier, Tessa Switzer, and Michelle Quinn)
 - Jeff will contact a Billings official for a Wednesday morning introduction to Billings
 - MAGIP conference SWAG should be ordered soon
 - \$1,000 budgeted
 - Erich will send a poll to the board to vote on SWAG items
 - Hydroflask, glass, totebag, pens, etc.
 - Last year: notebooks, stickers, and pens
 - Technical Committee Workshops are full
 - The Public Library could offer additional space if needed
 - David Howes, Kara Utter, Eric Pimpler (Arcade), Curtis/Esri (Survey123), MSL (NG911), Intro to ArcGIS Online, UM Lab (Drone 107), QGIS
 - Tessa will send all confirmed workshop instructors an email and introduce them directly to Michelle
 - Intro to ArcGIS Pro class might be important for entry-level GIS professional

- Ask Esri to formulate a beginner/intermediate course and calculate how many attendees are required to recuperate costs
 - Jeff will add this to the stakeholder survey to gauge interest
 - This would be ideal for the fall session but could be included in the workshops
 - Accessibility Workshop Discussion
 - States are legally accountable for ADA compliance if receiving Federal funds
 - Becoming a hot topic
 - Presentation submission extended to 1/26
 - 19 of 40 presentations filled
 - Five sponsorships have been purchased
 - Awards Subcommittee
 - Committee organization will be discussed at the upcoming tract planning meeting
 - Chaired by Erich with four additional previous recipients required for a full committee
 - Big Sky GeoCon 2026 location
 - Kalispell-Red Lion or Hilton Garden Inn
 - Local Sponsor: Mindy Cochran
 - Michelle will scope out Kalispell venues next week
 - Lewistown-YOGO Inn
 - Great location for Fall Technical Session
 - Great Falls
- Member Development Committee - (Mike Eidum)
 - SurveyMonkey downloads are complete and the account is locked
- Scholarships & Grants Update - (Rob Ahl)
 - Updated announcements for 2024 will go out next week
 - Last year's recipients are looking forward to presenting
 - Belgrade school will hopefully submit and abstract next week
- Local Government SIG - (Andrew Stickney)
 - December 2023 meeting was successful with high engagement, participation, and discussion
 - Future Meetings
 - January: Scheduled for Thursday 1/25
 - February: Presentation by Gail
 - March: Esri presentation about Map to Pro migration
 - Andrew will reach out to Esri for presenter
 - Still considering switching to bi-monthly meetings
 - Andrew will talk to conference planning committee about SIG round table

- Montana Land Information Report - (Eric Spangenberg)
 - First meeting is January 25th and can be attended virtually
 - MGIA Grant cycle is open
- Administration Report (Michelle Quinn)
 - Michelle is distributing a preliminary membership renewal reminder in first week of February
 - Michelle will contact Meghan about updating the awards webpage
 - Send out awards nomination page through wild apricot next week
 - Last awards deadline was February 22nd
- Motion to adjourn:
 - Motion Proposed: Mike Powell
 - Second: Eric Spangenberg
 - Passed Unanimously

2:25 PM - Adjourn / Transition to Work Session

Upcoming Calendar events

MAGIP LOCAL GOVERNMENT SIG – Thursday, January 25, 2024 3:05 PM-4:30 PM

MGIA Council Meeting- [Thursday, January 25, 2024 10:00 AM](#)

BIG SKY GEOCON PLANNING MEETINGS – Feb 7, 2024 02:00 PM

BOARD MEETING – Tuesday February 20, 2024 2:00 PM (Phone in)

BOARD MEETING – Tuesday March 19, 2024 2:00 PM (Phone in)

BIG SKY GEOCON – April 15 - 18, 2024 Northern Hotel, Billings

MAGIP MEMBER MEETING – April 18, 2024

BOARD MEETING – Tuesday May 21, 2024 2:00 PM (Phone in)