

# MAGIP BOARD OF DIRECTORS MEETING

June 15, 2023, 10:00 AM - 2:00 PM

The Montana Room on the 1st Floor at DNRC Headquarters  
1539 11th Ave, Helena, MT 59601

**Meetings are being recorded**

Previous meeting recordings are available at:

<https://www.youtube.com/MAGIPMT>

**Time start: 10:00 AM**

## **Board Members Present:**

Mike Powell	Jason Danielson	Hilary Kauth
Gail Jorgenson	Nate Wold	Rob Ahl
Jeffrey Sprock	Aaron Vaughn (virtual)	Jeff Hedstrom
Erich Schreier	Mike Eidum	
Eric Spangenberg	Tessa Switzer	

**Guests:** Greg Brooks-Datamark (virtual), Michelle Quinn

## **10:11 AM - General Board Business**

- Welcome, Introductions, and Revisions to Agenda
  - Sprock created a new google doc folder 'board packet'
    - Includes relevant documents for each meeting
    - Please give feedback
- Approval of [May 16, 2023 Meeting Minutes](#)
  - Motion to pass May board minutes:
    - Motion Proposed: Mike Powell
    - Second: Nate Wold
    - Passed Unanimously

## **10:18 AM - Reports**

- Treasurer's Report - (Nate Wold)
  - Mailed checks to Universities and K-12 grant recipients
  - Worked with Jeff on the budget
- Scholarships & Grants Update - (Rob Ahl)
  - Sent letters and money to grant recipients
    - Collaborative projects between Sentinel/Belgrade schools and UM drone lab for vegetation flights in Belgrade. Sentinel will fly drones while Belgrade does the ground sampling and both will complete the remote sensing analysis
  - Offered to be point of contact for teachers
  - Potential to present at schools

- Refer any interested educators or programs to apply for future grants
- Member Development Committee - (Mike Eidum)
  - Received Alicia's social media summary report
    - Report will be reviewed and briefed next month
- Conference Committee - (Erich Schreier)
  - Jeff had ideas for keynote speakers (Esri, Billings locals)
  - Conference ideas can start in September – 1 month earlier than last year
- Technical Committee - (Tessa Switzer)
  - Being briefed on technical workshops from Jason
- Web Subcommittee - (Meghan Burns)
  - Not in attendance
- MLIAC - (Eric Spangenberg)
  - Next meeting is Friday, June 23<sup>rd</sup> 10:00-11:00 am at L&C Library in Helena
  - GIS coordination and strategic goal implementation
  - Discuss legislative session and MLIA financial report
  - Covid-19 response wrap-up discussion
  - House Bill 343
  - Post meeting discussion: revised legislation and future of council
    - Any comments should be submitted 24 hours in advance
  - No host social at ten-mile creek brewery afterwards
  - Can virtually attend meeting via zoom
- Administration - (Michelle-Full Scope)
  - Sched – pay per event but with non-profit pricing
  - Tech is not included in Billings venue fees
  - The Delta in Helena is available the 2<sup>nd</sup> and 3<sup>rd</sup> weeks of April, 2025
    - Proposal is being put together
  - Michelle will generate a membership report to show impact of fee increase
  - Conference registration fees were increased three years ago by ~\$20
  - Sponsorship fees are very low comparable to other conferences
- Local Government SIG - (Andrew Stickney)
  - Update provided by Jorgenson, Spangenberg, & Sprock
  - Meeting will remain third Thursday besides two exceptions
  - Meeting next week, June 20<sup>th</sup> at 2:00 pm
  - Holding a quarterly municipal city GIS manager meeting
    - Next meeting is in three months in Bozeman
    - Idea is to get city managers together to address issues
- Local LiDAR SIG - (Jeff Sprock)
  - No updates
  - Next meeting is projected for August

## 10:34 AM - Old Board Business

- Budget (Discussion) – Pass next month: **future action item**
  1. Discuss ending our subscription with Survey Monkey and purchasing an ArcGIS Online license. We currently pay \$372 per year for Survey Monkey. An [ArcGIS Online License](#) would be \$550 per year. – Not discussed
  2. Budget Deficiency
    - Reasons for deficiency
      - Billings conference is expected to have less revenue and increased tech fees
      - Increase in Full Scope administration fees
        - Administration increased due to an extra hour a week for communication specialist plus 3% general fee increase
    - Deficiency Solutions
      - Easels
        - Borrow 8 easels from Billings City Planner
        - Shift towards web-based products instead of printing
        - Posters can be lightning talks
      - Speaker travel budget
        - Continue to budget \$1,000 in case speaker isn't local or Esri
      - Recycle name tags next year
      - Gail-Sustainability theme moving forward?
        - Source locally, biodegradable
        - Potentially more expensive
      - Full Scope
        - Does Alicia need an extra billing hour? Decide after discussion with Michelle
          - Reduce deficiency by \$3,000 if Alicia is only budgeted for two hours
          - Stay cost neutral
            - Does extra fee produce increased revenue?
        - Social media impact: has membership increased?
        - Job announcements: valuable
          - Posts locally and hiring out of state is difficult
          - Increases member satisfaction
        - Training Opportunities: valuable
        - Graphic design: highly valuable
        - Cost vs benefit analysis from Michelle
        - Extra support budget could be resolved with MAGIP volunteer at conferences
      - Student Travel budget: hasn't been spent for two years
        - Do not revoke

- Members are interested in a travel fund and workshop discounts
    - Promote available stipend via social media
    - Create a request for assistance
    - Add the student travel as a subline to the student scholarship recipients instead of a separate category
    - Change the language for the student volunteers to differentiate from scholarship recipients
      - Future action item
  - Increasing Geocon registration
    - Where are we at compared to WY, ND, ID conferences?
    - Trim the budget before increasing conference costs
  - Sponsorship Fee increase
  - Investment options: Money market, CDs
  - MAGIP could apply for grants
  - Can cut food costs by not offer lunch on the last day of the conference
- Funding board members travel to events- no
- Swag Purchase – not discussed
- Full Scope Contract Approval (Action)
  - No action until next month
  - Discuss need for extra support for conferences
    - Can this be a MAGIP volunteer?
  - Modify hour allocation to fit MAGIP budget
    - Specify number of hours and let Full Scope allocate them
    - Do not add extra hour/month
  - Gail, Mike, and Jeff will meet with Michelle to talk over budget in the next two weeks.

**12:00 PM - Lunch (The Dive Bakery delivered)**

**12:47 PM - New Board Business (cont.)**

- 2023 Strategic Planning Retreat (Action)
  - The group decided to move forward with location and date that received the top votes in the Survey123 poll
  - Jackson Hot Springs, Sept 18<sup>th</sup>
  - Motion to approve Jackson Hot Springs and September 18th as the location and date for the MAGIP Strategic Planning conference:
    - Motion Proposed: Mike Powell
    - Second: Gail Jorgenson
    - Passed Unanimously
- Request for Assistance changes (Action)
  - Revisions

- Lower the award from \$250 to \$200
  - Organizer fronts the cost, submits receipts and gets reimbursed
- Request goes to the president and is then be forwarded to board
- Request approval/denial gets updated in minutes and MAGIP website
- Approval notice will be given with a templated statement specifying rules and expectations
  - Summary, pictures, event explanation, use of money (ie. food or drinks)
- Keep an attendance sheet at meetup
- Amend form to be approved next meeting
- Motion to approve request for assistance form with pending two amendments (picture request and form will be initially sent to president):
  - Motion Proposed: Mike Eidum
  - Second: Erich Schreier
  - Passed Unanimously
- Resume Fall MAGIP Meeting (Discussion)
  - Resume in more remote locations in northeastern/highline area of Montana to engage county GIS professionals (ie. Lewistown)
  - Local gov SIG survey results about training needs (ie. architecture, software, support) could help formulate training needs
  - Idea for unofficial trainings sponsored by local groups and funded by MAGIP, similar to current meetup strategy.
    - Give organizations MAGIP assistance, organize virtual trainings.
    - Pay for an Esri training plus a brown bag lunch
      - Have a conversation with Jan for eastern MT county GIS contacts
        - Gail will reach out to Jan
      - Float an email to MACO (MT association of counties) for contacts
    - Promote via social media
    - Provide organizers with workshop instructors from conference (ie. Howes)
    - Use past county PLSS MLIAC grants as contacts/references

## 2:00 PM - Adjourn

- Motion to adjourn:
  - Motion Proposed: Erick
  - Second: Mike
  - Passed Unanimously

## 2:30 PM - Tour Big Sky GeoCon 2025 Facility

**Upcoming Calendar events**

**MAGIP LOCAL GOVERNMENT SIG** – Tuesday June 20, 2023 (normally 3rd Thursday of the month) 2:00 PM

**MLIAC MEETING** – Friday, June 23, 2023, 10:00 AM (in person: Helena)

**Lidar SIG** - August TBD

**BOARD MEETING** – Tuesday July 18, 2023 2:00 PM (Phone in)

**BOARD MEETING** – Tuesday Aug 15, 2023 2:00 PM (Phone in)

**BOARD STRATEGIC PLANNING** – September 18<sup>th</sup>