

# MAGIP Budget Meeting Minutes

Thursday, March 5th, 2015

Bitterroot Room, Montana State Library, 1515 E 6th Ave, Helena, MT 1:00 PM

Attendance:

Leslie Zolman

Valentijn Hoff (phone-in)

Meghan Burns (phone-in)

Karen Coleman

Tara Chesley-Preston (phone-in)

Corey Richardson

Zachary Collins (phone-in)

Meghan Burns called the meeting to order at 1:05 PM and called for attendance. Meghan outlined the agenda with board members to discuss their main tasks that were outlined in the work 2014-2015 work plan.

## **President's Report – Presented by Meghan Burns (Meghan mentioned continued efforts in these areas):**

- Spring Meeting planning with Leslie Zolman and Erin Fashoway
- By-Laws Amendments (<http://www.magip.org/Bylaws>)
- Board orientation
- 2016 Conference planning
- GIS Day in November
- Board Elections
- Spring Meeting webpage

## **Vice President's Report – Presented by Leslie Zolman (Leslie mentioned continued efforts in these areas):**

- Google Drive Documents
- GISP awareness
- Spring Meeting Workshops
  - Pro being offered by TJ from ESRI (one's own computer being suggested)
  - Data collector
  - Entry Level Workshops
  - Jackson Beighle from Trimble
- GISP exam is scheduled for June 1<sup>st</sup>.
  - Discussion about MAGIP also submitting a 'Congratulatory' letter for GISP inductees.

## **Past President's Report – Allan Armstrong (Allan was not present, but reported a strong showing for the student ambassador workshop)**

## **Professional Development Report – Presented by Corey Richardson (Corey mentioned continued efforts in these areas):**

- 2016 Intermountain Conference awards planning
- ESRI Technical Certification was being looked into with more news to follow

**Treasure's Report – Presented by Karen Coleman (Karen mentioned continued efforts in these areas):**

- 2015 Budget – Discussed expenses within the past year and \$10,000 projected surplus for 2014-2015 biennium
- Any purchases by MAGIP are being documented with a receipt filed on Google Drive.
- Tom (former Treasurer) is forwarding MAGIP emails from his personal email to Karen for items such as PO Box renewal and the Annual Report for the Secretary of State. Karen is updating these items to the magip.mt gmail address.
- 1099 Tax Form has been passed along to Lee Macholz for 2015 filing.
- Developing notes to documents financial best practices and guidelines on tasks such as the Annual Report and tax documents the next Treasurer.
- Laptop Lab – Creating notes from the Library about renting out laptops with requirements for GIS.

**Motion (Leslie Zolman): approve 2015 Budget.**

2<sup>nd</sup> Corey Richardson

APPROVED UNANIMOUSLY

**Technical Committee Report – Presented by Zachary Collins (Zachary mentioned continued efforts in these areas):**

- 2015 Fall Tech Session in Big Sky
  - Looking into a better price for the facility (possibility for discount when booking a retreat in tandem).
  - Possibility of switching date to 3<sup>rd</sup> week in September rather than November.
  - Eric Pimpler will be teaching his own class in Bozeman this year, but he may be able to teach another class at Tech Session.
  - Leslie mentioned that she had also heard back from Fairmont Hot Springs about hosting a Tech Session or Retreat. They are doing a complete remodel and asked us to consider them.

**Business and Operations Report – Presented by Tara Chesley-Preston (Tara mentioned continued efforts in these areas):**

- Recent Bozeman GIS talk with MSU students had a great turnout with about 40 students
  - Membership rate of \$15 was discussed and a handful of students stuck around after discussion to hear more about organization and joining the listserve.
- Café Press website for MAGIP swag is still being looked into for development.

**Web Subcommittee Report – Presented by Valentijn Hoff (Valentijn mentioned continued efforts in these areas):**

- Successful 'Meetup' occurred recently in Missoula with Rob Ahl
- Student Ambassador Workshop occurred recently at UM (17 to 20 students)
- Scholarship information was posted to the MAGIP website
- Valentijn offered to assist with website development for Intermountain 2016.
- A 'Did You Know?' posting about Linked-In will be sent out.

**Board Meeting Dates**

- The next Board meeting will be held on April 22, 2015 in Helena
- Location to be determined

**Meeting Adjourned at 1:56 pm**

**Motion (Leslie Zolman):**

2<sup>nd</sup>(Corey Richardson)

APPROVED UNANIMOUSLY